



## Queensferry & District Community Council



Notice of Meeting to be held on October 28<sup>th</sup> in the QDCC Offices 53a High St. South Queensferry starting at 7.30pm.

### Agenda

- Retiring Chairman welcome, discussion on sub committee expectations, new Community Council and roles and responsibilities
  - Returning Officer Councillor Norman Work will convene and open the meeting, noting any apologies.
1. Election of Office Bearers; Chair, Secretary and Treasurer
  2. Councillor work will hand over the meeting to the appointed Chair of QDCC
  3. Election of Minute Secretary
  4. Election of Convenors: Transport, Planning, Education, Health and Housing and Environmental
  5. Election of Sub committees as above (about three CC's per sub committee)
  6. Co-opt on members to QDCC with specialist knowledge;
    - Education
    - Policing
    - Government adviserThese members have no voting rights
  7. Ratify student members
  8. Conclusion of forming new Community Council

If time allows;

1. Police Report
2. Minutes of last meeting
3. Matters arising
4. Councillors reports
5. AOCB
6. Date of next meeting